

**BOARD OF ADA COUNTY COMMISSIONERS  
MINUTES OF THE OPEN BUSINESS MEETING  
TUESDAY, FEBRUARY 23, 2016  
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Phil McGrane, Clerk's Office; Larry Maneely, Commissioners' Office; Brian Wilbur, Weed and Pest; Darby Weston, EMS; Nikki Jansen, Sheriff's Office; Bob Perkins and Rusty McNeill, Procurement; Scott Williams, Operations; Richard Beck, Development Services; Larry Reiner and Rae Ann Nixon, Trial Court Administration; Gary Matta, Treasurer's Office; Kelly Paananen, Risk Management; Claire Tardiff and Nancy Werdel, Prosecuting Attorney's Office; and Jessica Donald, Communications. Minutes Recorder: Angel Dicus.

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**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner Jim Tibbs called the meeting of the Ada County Commissioners to order at 9:00 a.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners Jim Tibbs and David L. Case were present.

**III. CHANGES TO THE AGENDA:**

There were no changes to the agenda.

**IV. EMPLOYEE RECOGNITION:**

- Rae Ann Nixon, 20 Years Certificate of Service

J. Tibbs acknowledged R. Nixon's 20 years of employment and presented her with a 20 Year Certificate of Service.

L. Reiner acknowledged R. Nixon and expressed gratitude for all her work at the County.

**V. UNFINISHED BUSINESS:**

- Procurement
  - Award of RFP 16037, Ada County Elections Ballot Mailing Services (*Tabled from 2/16/16*)

**ACTION: D. CASE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. J. TIBBS SECONDED. D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.**

B. Perkins presented the Evaluation Committee's recommendation for award. D. Case read the recommendation into the record.

**ACTION: D. CASE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD RFP 16037, ADA COUNTY ELECTIONS BALLOT MAILING SERVICES, TO K & H PRINTERS-LITHOGRAPHERS, INC. J. TIBBS SECONDED. D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.**

**VI. NEW BUSINESS:**

- 1. Procurement
  - a. Award of Bid 16022, Ada County Weed and Pest Chemicals
    - 1. Award Recommendation of Remaining Chemicals for Bid 16022

B. Perkins presented the Evaluation Committee's recommendation for award. D. Case read the recommendation into the record.

**ACTION: D. CASE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 16022, ADA COUNTY WEED AND PEST CHEMICALS, TO WILBUR-ELLIS COMPANY, LLC. FOR ALLIGAR IN THE AMOUNT OF \$8.50 PER POUND. J. TIBBS SECONDED. D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.**

2. Tie Bid Recommendation to Award

B. Perkins presented the Evaluation Committee's recommendation for award.

B. Wilbur explained how the award is divided between the two companies.

D. Case read the recommendation into the record.

**ACTION: D. CASE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 16022, ADA COUNTY WEED AND PEST CHEMICALS, TO CROP PRODUCTION SERVICES, INC. AND WILBUR-ELLIS COMPANY, LLC. J. TIBBS SECONDED. D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.**

- b. Award of Bid 16025, Ada County Mosquito Abatement Chemicals  
- Tie Bid Recommendation to Award

B. Perkins presented the Evaluation Committee's recommendation for award. D. Case read the recommendation into the record.

**ACTION: D. CASE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 16025, ADA COUNTY MOSQUITO ABATEMENT CHEMICALS, TO UNIVAR IN THE AMOUNTS AS LISTED IN THE RECOMMENDATION LETTER. J. TIBBS SECONDED. D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.**

2. Resolutions (2)

- a. Resolution No. 2117 - Resolution for Procuring Weed and Pest Chemicals on the Open Market

J. Tibbs opened the public hearing and read Resolution No. 2117 into the record.

*[There was no public testimony.]*

J. Tibbs closed the public hearing.

**ACTION: D. CASE MOVED TO APPROVE RESOLUTION NO. 2117 AS LISTED ON THE AGENDA. D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.**

**DISCUSSION: A. DICUS ADVISED THAT THE MOTION NEEDED TO BE SECONDED.**

**ACTION: J. TIBBS SECONDED THE MOTION. D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.**

- b. Resolution No. 2118 - Resolution for Procuring Mosquito Abatement Chemicals on the Open Market

J. Tibbs opened the public hearing and read Resolution No. 2118 into the record.

*[There was no public testimony.]*

J. Tibbs closed the public hearing.

**ACTION: D. CASE MOVED TO APPROVE RESOLUTION NO. 2118 AS LISTED ON THE AGENDA. J. TIBBS SECONDED. D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.**

3. Operations  
 - Landfill Fee Waiver Request, Neighborhood Works Boise

S. Williams read the request from Neighborhood Works Boise into the record.

**ACTION: D. CASE MOVED TO APPROVE THE LANDFILL WAIVER REQUEST FOR NEIGHBORHOOD WORKS BOISE AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.**

4. Licenses (*Authorize the Chairman to Sign*)
- a. Catering Permits (3)
    1. The Curb Bar & Grill at Barber Park Event Center for Moncada/Machuca Wedding, March 5<sup>th</sup>, 2 to 11pm
    2. The Curb Bar & Grill at Barber Park Event Center for Olivarez Wedding, March 19<sup>th</sup> 1 to 11pm
    3. The Curb Bar & Grill at Barber Park Event Center for Loera/Garcia Wedding, March 26<sup>th</sup> 1 to 11pm
  - b. New Licenses
    - Flying Pie, 1326 S. Broadway Ave., Boise, Beer/Wine
  - c. License Transfers (2)
    1. Idaho Diversified Investments, LLC, 1222 S. Lake Pointe Way, Eagle, Beer/Liquor
    2. Oak Barrel of Eagle, 1065 E. Winding Creek Dr., Ste. 100 & 150, Eagle, Beer/Liquor
  - d. License Renewals (2)
    1. Ling & Louie's Asian Bar & Grill, 3210 E. Louise Dr., Meridian, Beer/Liquor
    2. Kahootz Steak & Alehouse, 1603 N. Main St., Meridian, Beer/Liquor

P. McGrane stated that the required fees were paid and the paperwork was in order and awaiting signature.

**ACTION: D. CASE MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING THREE CATERING PERMITS; ONE NEW LICENSE; TWO LICENSE TRANSFERS AND TWO LICENSE RENEWALS; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.**

5. Auditor's Office  
 P. McGrane stated the Auditor's office conducted a successful mock election and advised that early voting is now open. He also provided legislature updates.
6. Claims Journal  
 - February 19, 2016

**ACTION: D. CASE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED FEBRUARY 19, 2016. J. TIBBS SECONDED. D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.**

7. Personnel Action Forms (7 Conditional Pay Increases; 4 Introductory Completion Pay Increases; 6 Leaves with Pay; 8 Longevity Increases/Sheriff's Pay Plan; 4 Miscellaneous, 2 Promotions; 10 Reclassifications; and 7 Salary Increases)

**ACTION: D. CASE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 7 CONDITIONAL PAY INCREASES; 4 INTRODUCTORY COMPLETION PAY INCREASES; 6 LEAVES WITH PAY; 8 LONGEVITY INCREASES/SHERIFF'S PAY PLAN; 4 MISCELLANEOUS, 2 PROMOTIONS; 10 RECLASSIFICATIONS; AND 7 SALARY INCREASES; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. J. TIBBS SECONDED. D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.**

8. Assessor's Office - No Report

9. Chief of Staff

L. Maneely provided an update on pending legislature and reminded the Board of the Legislative Meeting on February 29, 2016.

10. Volunteer Board Appointments (2)

- a. Ratification of Boise City's Reappointment of Gary Machacek to the Boise City/Ada County Housing Authority Board, Term to Expire 10/31/20
- b. Reappointment of Scott Nicholson to District #2 Animal Damage Control Board, Term to Expire 2/22/18

**ACTION: D. CASE MOVED TO APPROVE AND RATIFY THE BOISE CITY REAPPOINTMENT OF GARY MACHACEK TO THE BOISE CITY/ADA COUNTY HOUSING AUTHORITY BOARD, TERM TO EXPIRE OCTOBER 31, 2020; AND APPROVE THE REAPPOINTMENT OF SCOTT NICHOLSON TO DISTRICT NO. #2 ANIMAL DAMAGE CONTROL BOARD, TERM TO EXPIRE FEBRUARY 22, 2018. J. TIBBS SECONDED.**

**DISCUSSION: J. TIBBS EXPRESSED APPRECIATION FOR ALL THOSE WHO VOLUNTEER.**

**ACTION: D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.**

11. Grants (*Authorize the Completion and Submission of the Grant Application Online*)

- Grant No. 1602-A - Grant Application with the Office of Violence Against Women for Grants to Fund Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence and Stalking Program with Related Letters and Acknowledgement of Notice of Statutory Requirement (\$449,999; No Match; Grant Period 10/01/16 to 9/30/19)

J. Tibbs read the grant into the record.

**ACTION: D. CASE MOVE TO AUTHORIZE THE COMPLETION AND ONLINE SUBMISSION OF GRANT NO. 1602-A; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.**

12. Approval of Minutes (4) (*Authorize the Chairman to Sign*)

- a. Development Services, January 20, 2016
- b. Board of Equalization, January 29, 2016
- c. Open Business Meeting, January 26, 2016
- d. Open Business Meeting, February 2, 2016

**ACTION: D. CASE MOVED TO APPROVE THE MINUTES AS IDENTIFIED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.**

13. Expo Idaho (*Authorize the Chairman to Sign*)

- Interim Events (6)
  1. Caree Banta, Wedding Reception, September 10, 2016
  2. Firebird Raceway LLC, Boise Roadster Show, March 11-13, 2016 (Set Up March 9-10)
  3. Jorge Gomez, Quinceanera, July 16, 2016
  4. Maria Ramirez, Quinceanera, October 8, 2016
  5. Ray Saldivar, Birthday Party, Western Town, July 23, 2016
  6. Treasure Valley Roller Derby, Roller Derby, February 28, 2016

**ACTION: D. CASE MOVED TO APPROVE THE SIX INTERIM EVENT AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.**

14. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center
  - Sandi Denson, VA Residency Retreat, July 15, 2016

**ACTION: D. CASE MOVED TO APPROVE THE ONE BARBER PARK EDUCATION AND EVENT CENTER AGREEMENT AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.**

15. Agreements (12) (All Agreements FY16 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

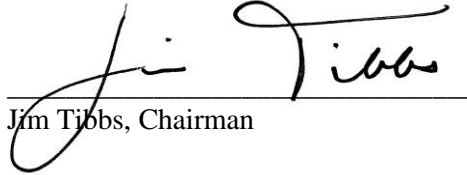
- a. Agreement No. 11530 - Agreement Between Ada County and Albertson's LLC for Professional Pharmacy Services for the Family Advocacy Center and Education Services Organization
- b. Agreement No. 11531 - Remote Access Agreement Between Ada County and Haxton Valuation for Access to Certain County Computerized Records
- c. Agreement No. 11532 - Remote Access Agreement Between Ada County and Republic Services for Access to Certain County Computerized Records
- d. Agreement No. 11533 - Remote Access Agreement Between Ada County and Stewart Title for Access to Certain County Computerized Records
- e. Agreement No. 11534 - Agreement Between Ada County and Idaho Antique Power and Farm Equipment for Tractor and Equipment Entertainment During the Western Idaho Fair
- f. Agreement No. 11535 - Memorandum of Understanding Agreement Between Ada County, Ada County Family Justice Center and Partners for Use of the OVW 2016 Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence and Stalking Program
- g. Agreement No. 11536 - Agreement Between Ada Count and Anita Collier, LCPC for Use of Office on Violence Against Women Grant Funds for 2016 Related to Elder Abuse Issues
- h. Agreement No. 11537 - Agreement Between Ada County and Winbourne Consulting, LLC for Consulting Services of a 911 Computer Aided Dispatch System
- i. Agreement No. 11538 - Agreement Between Ada County and glberg Entertainment/Sean Emery for Comedy-Juggler Entertainment During the Western Idaho Fair (8/19-23/16)
- j. Agreement No. 11539 - Agreement Between Ada County and CARFAX , Inc. for Police Crash Assistance Enrollment for the Sheriff's Department
- k. Agreement No. 10876-14-16 - Imagesoft Statement of Work Agreement Between Ada County and ImageSoft, Inc. Involving OnBase for Development Services Electronic Content Management System
- l. Agreement No. 11053-1-16 - Amendment Agreement Between Ada County and CTA, Inc. for 2014 Design Services of the 911 Center

J. Tibbs read the agreement numbers into the record.

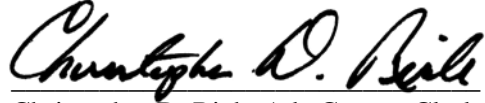
**ACTION: D. CASE MOVED TO APPROVE THE 12 AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.**

**VII. IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 9:32 a.m.

  
Jim Tibbs, Chairman

ATTEST:

  
Christopher D. Rich, Ada County Clerk